

# **INSTRUCTIONS**

## **Self Identification Form for Homeless and Highly Mobile Students**

### **Title 1 – McKinney Vento**

### **Minneapolis Public Schools**

#### **Purpose:**

Minneapolis Public Schools (MPS) are dedicated to improving educational outcomes for students who are defined as homeless and highly mobile. The McKinney Vento federal legislation ensures educational opportunities for homeless and highly mobile children and youth.

MPS has increased outreach to homeless and highly mobile students (similar to the special education requirements for “child find”), which includes improving how the students are identified. The self-identification procedure described below can help to accomplish the following:

- Identify families and youth who qualify for benefits under the McKinney Vento law.
- Inform parents/guardians and youth of their rights and benefits under McKinney Vento so that they have the opportunity to declare their eligibility to claim their benefits.
- Alert district staff to which students have specific rights under the McKinney Vento law.

#### **Procedure:**

The following question has been added to the electronic Form 13:

*“Are you staying in a shelter or other temporary housing?”*

1. If the answer to the above question is “Yes,” ask the parent to complete the Self Identification form.
2. Send a copy of the form to:
  - School Social Worker
  - School Secretary
  - District Liaison at Webster Complex
3. Enter data on Discovery (the appropriate identifying code - H - )

**\*\*\*\*\* IF QUESTIONS, CALL Elizabeth Hinz at 668.5480 \*\*\*\*\***

# Self Identification Form for Homeless and Highly Mobile Students

## Title 1 – McKinney Vento Minneapolis Public Schools

**Please answer the questions below that best describes your living situation. The purpose of this information is to ensure the rights of your children and youth under the McKinney Vento law.**

Do you or your family live in any of these situations? (Check all that apply.)

- ☐ In a shelter (family shelter, domestic violence, youth, or temporary housing)
- ☐ In a motel, hotel, or weekly rate housing
- ☐ Doubled up with friends or relatives because you cannot find or afford housing
- ☐ In an abandoned building, other inadequate accommodation, or in a car
- ☐ On the street
- ☐ In temporary foster care
- ☐ With friends or family because you are an unaccompanied youth.

Yes, I/we are currently living in one of these situations. The child(ren) named below should be given the rights listed below.

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Student name	Date of Birth
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Student name	Date of Birth
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Student name	Date of Birth
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Parent/guardian or student signature	Date
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### **Your children have the right to:**

- Attend school and continue in the school they attended before you became homeless and receive transportation to that school and school programs.
- Enroll in school without giving a permanent address and attend classes while the school arranges for a school transfer, immunization records or other documents required for enrollment.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Have enrollment disputes quickly addressed.

**The McKinney Vento Homeless Education Assistance Act and the Minneapolis Public Schools district policy #5291 assures the educational rights above for homeless and highly mobile students.**  
*Call the District Liaison at 668.5480 for further information if needed.*

**This information is confidential and shall be kept for the current school year only.**

**For a copy of this document, simply ask the staff person to make you a copy.**